

DUNSTON with COPPENHALL PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Tuesday 6th May 2008
at DUNSTON VILLAGE HALL

Present: Councillor H S Jones
 J K Bagnall
 I Collard
 I O'Reilly
 G Diggett

County Councillor V Downes

in attendance Clerk: D W Wright

1 member of the public

- 08.28 Election of Chairman & Vice Chairman
G Diggett was elected as Chairman of the Parish Council. She then signed the Chairman's declaration of office. Ian Collard was elected as Vice Chairman.
- 08.29 Appointments & Nominations
Dunston School Governor : J Richardson
Dunston Village Hall: J Richardson
Hyde Lea & Coppenhall Village Hall: H Jones
- 08.30 Apologies
Apologies were received and accepted as a valid reason from P G Lawrence due to absence on holiday and J Richardson due to work commitments.
- 08.31 Declarations of Interest
There were no declarations
- 08.32 Minutes
A vote of thanks was passed in appreciation of the work of the previous two years of work by Hazel Jones as Chairman.
The minutes of 4th March 2008 had been circulated.
The minutes were approved as a true record and signed by the Chairman.
- 08.33 Matters Arising
a) 08.18c The enforcement officer had visited the Refreshment Mobile but it was still operating. Cllr Downes will report it again.
b) 08.23 Planters. Still need a formal quotation for planters although Peter Brown has offered to maintain them. It was suggested that concrete planters like the ones outside the Village hall could be provided. A sum of up to £200 for initial purchase was agreed.
- 08.34 Chairman's report
A more detailed report covering the year had been given in the Annual Parish Assembly by the outgoing Chairman.
- 08.35 Subscriptions

Stafford Parish Councils Association £160.00 Agreed
Community Council of Staffordshire £ 20.00 Not agreed – Village hall already pay
Allianz-Cornhill Insurance £285.33 Agreed
The scope of the insurance had been considered prior to the meeting by Cllr Collard and was not considered to require amendment. An updated Risk Analysis had been prepared by the Clerk.
- 08.36 Finance.
a) The Accounts for the year 2007/8 were presented. The Council's expenditure for the year was significantly lower than budgeted because the elections were uncontested. The balance had increased from £1020.60 to £1 733.15. The Council approved the accounts. They will now be submitted to the External Auditor. The Statement of Accounts was presented for approval and the Council confirmed its statement of governance. The Council resolved to

approve the Statement of Accounts. Notification of availability of the accounts for inspection by any elector will be posted in June.

b) The Accounts for the year to date were presented and approved. The first instalment of the increased precept £1785 had been received. The bank balance was £ 3518.82 and there were no un-presented cheques.

c) Accounts for payment were presented.

Clerk's salary (April-May)	£ 283.33
SPCA subscription	£ 165.00
Allianz-Cornhill Insurance	£ 297.15
Dunston village hall hire	£ 10.00
Total	<u>£ 745.48</u>

The Council approved the above accounts for payment and cheques were signed for the above. Cashbook balance £ 2763.34

d) Risk Assessment. Cllr Bagnall reported that that he had checked the bus shelter and notice boards.

e) Donations and Grants.

08.37 Planning:

Applications determined.

08/00246/FUL 2 School Lane Dunston Heath Two storey rear extension
Approved

Applications pending.

087/00163/COU The Toft Barn, Levedale Road Barn conversion-amendments to fenestration. No objection- late information

08/0335//FUL Dunston Village Hall, School Lane Storage cabin at side (retrospective) No objection.

08/00416/FUL 3 The Old Vicarage Old Vicarage Lane Dunston. Conservatory Cllr Diggett declared an interest a neighbour and took no part in discussions. The Council had no objection.

08/00435/LUE 1 Butterhill Cottages, Church Lane, Coppenhall. Certificate of lawfulness for non-compliance with agricultural occupancy. The Council discussed this and object to the application. The Clerk will submit the Councils detailed objections to the planning Department. The Council is concerned about development in the green belt and encroachment on the Coppenhall Village boundary.

CPRE had offered a SKILLS seminar on 14th June on the planning system and responding to Planning Applications. The Council resolved to send a number of Councillors and to pay the fees at £30 for the first and £20 for subsequent attendees. It was considered to be of benefit to the Councils deliberations on planning matters. Cllrs Diggett, Bagnall and Jones indicated that they hoped to attend.

A letter had been received from the architects about the planned diversion of the footpath in Beech Lane. This gave reasoned explanations and maintained that the footpath ran within the Applicants property. The Council decided that there was no benefit in pursuing the matter further as the adjoining residents now seemed more satisfied but the letter would be circulated. Any further action relating to covenants and land ownership should be undertaken by the affected parties.

08.38 Newsletter & Website Nothing to report at this time.

08.39 Correspondence.

- a) Hyde Lea and Coppenhall Village Hall. A letter was received asking for financial help or participation with the Village fete. The Council was willing to help publicise the event and would consider putting information on its website. Coppenhall Councillors expect to be involved in the activities and the Council will further consider what it can do.
- b) Correspondence was presented from:

South Staffordshire Energy Advice Efficiency Advice Service – Grant aids
CPRE – Planning Seminar
Staffordshire County Council Strategic Plan 2008-2011
SCC Development Department –Discontinued Bus Service
77a Stafford –Coppenhall –Stafford (Monday to Saturday)
SSC Arrangement to consult on Premise License Holder applications
SSCVA-CAN Community Action Network meeting 15th May in Codsall

The Council noted the correspondence.

08.40 Matters raised by Members

The Chairman reminded members of the need for a more structured and orderly meeting in future, noting the excessive length of this particular meeting.

Items for the Next Agenda

- a) Request for dog dustbins
- b) Telephone box in Church Close
- c) Tree Preservation Orders

08.41 Next Meeting: **Tuesday 1st July 2008** at Hyde Lea and Coppenhall Village Hall at 7.30pm.

The meeting was closed at 10.15pm