

## DUNSTON with COPPENHALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 1<sup>st</sup> July 2008  
at HYDE LEA & COPPENHALL VILLAGE HALL

Present: Councillor G Diggett Chairman, H S Jones, J K Bagnall, P G Lawrence, I O'Reilly  
J W Richardson, I Collard (*-part time*), County Councillor Veronica

Downes

2 members of the public

in attendance Clerk: D W Wright

### 08.42 Apologies

Apologies were received from District Councillors Graham Spandler and Isobel Ford.

### 08.43 Declarations of Interest

There were no declarations of interest.

### 08.44 Minutes

The minutes of 6<sup>th</sup> May 2008 had been circulated previously.

The minutes were approved as a true record and signed by the Chairman.

*Public Session: The meeting was adjourned and the members of the public invited to raise matters of concern.*

a) *Motorbikes are being ridden with no helmets on through the village. . Advised that the Community Police Officer should be contacted.*

b) *Water flooding was a concern. This is a matter for the Environmental Agency*

### 08.45 Matters Arising

a) Planters. These have been completed by John Richardson. It was discussed whether they should be filled before mounting or only planted up in-situ.

Suggested that Clerk write to D Brown at Yew Tree Cottage to quote for the filling and maintenance of 5 planters. It was unlikely to be completed this year now

b) CPRE. The Council had originally booked for 3 places but because of other commitments this was reduced to two. And only one attended. The Council will pay for the two places.

c) Highways . There will be a forum on 15<sup>th</sup> July to explain the new Community gang maintenance system and to allow other points to be raised. The Council noted that yet again this was a meeting during the day and therefore very difficult for Councillors to attend, The Clerk will write to ask if some future meetings can be arranged in the evening. P Lawrence hoped he will be able to attend.

### 08.46 Chairman's report

The Chairman reported that she attended the CPRE workshop, which was interesting and included a good lunch. It explained how to handle planning applications and respond effectively. The Council should respond to all consultations to show that they are interested and should try to make only planning comments. Quotation of the District Council's relevant planning policies is helpful.

Need to be aware of the location of public footpaths and an updated definitive map of the footpaths in the parish needs to be available for the Council.

### 08.47 Finance.

*Ian Collard joined the meeting at this point.*

a) The Accounts for the year to date were presented and approved. The bank balance was £ 2,777.10 and there was one un-presented cheque of £10 for hire of Dunston Village Hall. A small amount of bank interest £3.54 had been received.

b) Accounts for payment were presented.

Clerk's salary (June-July)	£ 283.33	400099
CPRE-Planning Seminar	£ 50.00	400098
Hyde Lea & Coppenhall Village Hall	£ 14.00	400100
Total	<u>£ 347.33</u>	

The Council approved the above accounts for payment and cheques were signed for the above. Cashbook balance £ 2,219.77.

c) Risk Analysis

The bus shelter and notice boards were reported to be in a safe condition. The wall by Dunston House had fallen down and was considered to be in need of repair. An approach to the owner will be made. Dead Elm trees at Dunston Hall are considered to be at risk and may fall onto the roadway or footpath. The Highways department (Clarence?) will be contacted. The bottom of School Lane has poor visibility of traffic coming from Stafford due to overhanging branches for tall vehicles and tractors.

d) Donations

Hyde Lea & Coppenhall Village Hall had requested reimbursement for the purchase of bunting for use at public events. It was agreed that the Council would make a donation of £200 to the Village Hall but could not undertake to repay expenditure. All requests for support from the Village halls and other organisations will be considered on their merit. The Council would like the bunting to be made available to people in the village to hire for other functions.

**Resolved: That the Council makes a donation of £200 to Hyde Lea Village Hall under S137, as the Council considers that the purpose will be of benefit to the parish and the cost is commensurate with the benefit.**  
Cheque no 50006 was approved and signed.

08.48 Planning:

Applications determined.

08/00163/COU The Toft Barn, Levedale Road, Levedale Barn Conversion with amendment to fenestration - Approved  
08/00264/FUL 2 School Lane, Dunston Heath Proposed two storey rear extension -Approved  
08/00355/FUL Dunston Village Hall Retention of Storage Cabin at side -Refused  
08/00416.FUL 3 The Old Vicarage Old Vicarage Lane Dunston Conservatory -Approved  
08/00435/LUE 1 Butterhill Cottages, Church Lane Coppenhall Certificate of lawfulness for non-compliance with agricultural occupancy condition -Permitted

Applications pending.

08/00576/FUL 6 Beech Lane, Coppenhall, Erection of 2m high close-boarded fence.

08/00606/FUL Coppenhall Barn, Church Lane, Coppenhall. Two rooflights on north elevation

08/00635/FUL The Heathers, School Lane, Dunston. Single storey side extension, loft conversion and convert flat roof to pitch and erection of wind turbine. The Council had no objection but were interested in the potential size of the wind turbine.

08/00676/FUL Dolcoath House 2 Chase View Lane, Coppenhall. Two storey side extension and conversion of flat roofs to pitched roofs  
The Council reviewed the plans and agreed that they had no comment to make.

Diversion of footpath at Beech lane. The Ownership of the land bordering the lane is disputed. The Council now feel that they have no further part to play in this matter.

Tree Preservation Orders

A list of the TPO in the parish up to 2004 was presented. The Council discussed the effectiveness of requesting the placing of TPO on trees in the parish in order to discourage future development.

A current list of all the TPO in the Dunston & Coppenhall parish is required to assist the council's deliberation on planning and to allow the Council to be aware of its protected status if a tree is noticed to be at risk of being removed or damaged.

08.49 Environment

- a) Dog Dustbins A request had been made for the provision of a bin in Coppenhall. John Littleton of SSCC Environment Department had explained what was required. Need to put signs on lamppost saying no dogs and he would be prepared to make site visits and carry out enforcement. After a discussion, it was felt unnecessary yet to make a big issue of this but the Council will monitor the situation for the next six months. The Council will ask for signs to be put up to encourage owners to clean up after their pets.
- b) Telephone box in Church Close. The box is broken. This telephone box needs to be working or else be removed. Clerk to write to BT to seek a solution.

08.50 Communication.

The website has been linked to the South Staffordshire Council website. It is not considered necessary to have a dedicated server for the website at present. There was nothing further on communication.

08.51 Correspondence.

- a) There had been a circulation of Correspondence in June. The method of circulating correspondence was discussed and the possibility of scanning documents and circulating by e-mail should be explored. The Clerk will try to arrange for SSC to circulate its major documents electronically. The Clerk advised that he does do some filtering of the correspondence and only circulates documents that seem relevant.
- b) Correspondence was presented from:
  - South Staffordshire Community Safety Partnership*
  - Annual meeting
  - South Staff Community & Voluntary Action*
  - Newsletter
  - Staffordshire County Council*
  - Countryside events
  - Bus Timetables for Stafford Area & map of Public Transport in Staffordshire
  - South Staffordshire Council*
  - Annual plan for Air Quality
  - 'Sussed Out'
  - South Staffs Sports Council*
  - Results of Inter-Parish Games 2008
  - Staffordshire Police*
  - Brochure
  - Staffs Parish Councils Association*
  - Newsletter & Training Courses
  - Calor Village of the Year competition

The Council noted the correspondence.

08.52 Matters raised by Members

Dunston layby. A lorry driver had approached a jogger causing distress. This is a Police matter, not Parish Council.

Diner at Dunston. SCC will refuse an application to locate the Diner on land by the A449 in Dunston. Concern about safety or injuries and attraction of vermin. CCllr Downes will follow up this matter.

Improvements in Penkrigde to relieve the parking problems generated by commuters were mentioned but they are still proposals.

A request was made to have a list of on-going action points so that progress and actions can be monitored. A list will be provided for consideration at each meeting as an agenda item. The aim is to avoid losing track of slowly progressing, or stalled items.

08.53 Items for the Next Agenda

- a) Risk Assessment and Health & Safety
- b) Code of Conduct- - Updating Councillors Declaration
- c) Action Points

08.54 Next Meeting: **Tuesday 2<sup>nd</sup> September 2008** at Dunston Village Hall at 7.30pm.

The meeting was closed at 9.30pm.